

Evaluation forms

1) Preliminary Evaluation of Research Group

RESEARCH UNIT NUMBER

RESEARCH UNIT NAME

PRINCIPAL INVESTIGATOR

RESEARCH GROUP NAME

EVALUATION PANEL

NAME OF EVALUATOR

DATE

Assessment of Research Results

The overall evaluation of research activity of the group must take into account the quality and quantity of relevant research. (Rate the following items in a scale 1 to 5, as described in Rating Scales and Criteria)

	Rating
<p>Productivity: (multiply by 0.4) Refers to the total output of the group in its many different forms, including publications, patents, prototypes or products. Consider the output in terms of human resources. For those research areas in which bibliometric parameters are available they will be used.</p>	<input type="checkbox"/>
<p>Relevance: (multiply by 0.2) Refers to the scientific, technical and/or socio-economical impact of the work carried out by the group. Research choices in view of current trends at the international scene are an essential component. Organization of conferences and seminars, as well as collaborative international publications should be considered.</p>	<input type="checkbox"/>
<p>Feasibility: (multiply by 0.2) This item reflects on the capacity of the group of transforming interesting plans into practical projects that are relevant at the international level.</p>	<input type="checkbox"/>
<p>Training: (multiply by 0.2) Training of PhDs and master students and participation in graduate programs.</p>	<input type="checkbox"/>
<p>Preliminary overall rating of the group (max. 5.0)</p>	<input type="checkbox"/>

Overall evaluation of the group (comment on the group performance)

Points to be clarified with the researchers during the site visit:

2) Site Visit Evaluation of Individual Research Groups

(The following items are of particular importance for discussion with Principal Investigators)

Merit of the Group activities

- Goals, ongoing and planned projects, strategic development in the future
- Training of young researchers and students
- Organization of workshops, colloquia, periodic seminars
- Interdisciplinary activities
- Interactions with other national and international research units, and companies
- Knowledge and technology transfer
- Outreach activities

Attitudes and work environment

- Adequacy of group organization and leadership
- Culture of creativity and opportunity/encouragement of younger researchers initiative

Resources for the research activity of the group

Write check marks where appropriate

Adequacy of resources	Poor	Fair	Good	Excellent
Facilities				
Library				
journals				
books				
Equipment				
Technical support				
Secretarial support				
Funding				

Comments:

Summary of Individual Group Evaluation

(Final evaluation ratings after the preliminary analysis and the site visit. For more explanation and calculation see document on Evaluation Criteria)

Items	Rating
Productivity	
Relevance	
Feasibility	
Training	
Proposed overall rating of the group	

3) Overall Unit Evaluation

(To be filled by the panel coordinator)

RESEARCH UNIT NUMBER

RESEARCH UNIT NAME

EVALUATION PANEL

PRELIMINARY ASSESSMENT OF THE UNIT *(Grade according to scale: Excellent to Poor based on the online evaluation of research groups and appreciation of the Report by the Unit coordinator)*

Comments resulting from the initial analysis of Individual Groups reports and the Report by the Unit coordinator which should be addressed during the site visit. In the case that the Unit results form merger of previous Units is of particular importance to address the logic and relevance of the merger.

FINAL ASSESSMENT OF THE UNIT (*Grade according to scale: Excellent, very good, good, fair or Poor*)

Comments and recommendations regarding the Unit activities, research orientation and organization. Please explain the reasons that lead the panel to determine the overall assessment grade for the unit. (*Address strengths and weakness of the Unit as a whole and comment on specific Research Groups. Include additional pages if required*)

Recommendation for Programmatic funding

Programmatic funding is additional funding that should be proposed by the panel to a particular Unit or a particular Research Group within the Unit so as to allow them to achieve particular objectives that would not be possible otherwise. Programmatic funding is calculated according to the rules established in annex A and should be implemented by the Unit according to the recommendations made by the panel.

Amount of Programmatic funding allocated to the Unit

Recommendations for the allocation of Programmatic Funding

NAME OF PANEL COORDINATOR

DATE